

North Mississauga Soccer Club - Rules and Regulations

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## **Article I - All Members**

### ***Conduct***

1. All Members are responsible to:
  - A. Obey and follow the Constitution of the Club,
  - B. Comply with these Rules and Regulations,
  - C. Respect the Laws of the Game,
  - D. Adhere to the principle of good sportsmanship and community spirit.
2. No Member shall act or conduct himself/herself in any way so as to bring the Club into disrepute.
3. A. Conduct by a Member that is to the prejudice of good order and discipline  
  
B. Conduct that is in contempt of the Constitution as interpreted by the Board and its Directors  
  
C. Failure to adhere to these Rules and Regulations as interpreted by the Board and its Directors may constitute an offence punishable by loss of membership or such lesser sentence as shall be administered in Article XIII – Discipline, Protest, Hearings and Appeals of these Rules and Regulations.
4. Team officials, parents and spectators may not reward players monetarily for performance.
5. Any Team Officials found to have a criminal record involving the physical or sexual abuse of children shall be immediately removed from that position by the Board.

### ***Complaints***

1. Any complaints regarding players, team officials, referees, spectators and Club programs should be made to the Clubhouse.

### ***Conflict of Interest***

1. A Member should not put himself or herself into a position or a perceived position of Conflict of Interest.
2. If a Member is in a position or a perceived position of Conflict of Interest, then the Member must declare their Conflict of Interest and withdraw from the situation.

3. Failure to act in accordance with this Conflict of Interest Policy could be considered as sufficient grounds for removal of an individual from his/her position.

## **Article II - Players**

### ***Registration & Refunds***

1. To qualify for registration with the Club a player must:

A. Complete and sign (if a minor, a parent/guardian must sign instead), current application form.

B. Supply proof of age.

C. Pay the registration fee.

D. Sign a statement of agreement (if a minor, a parent/guardian must sign instead) in which the player agrees to obey the Constitution as interpreted by the Board of Directors.

2. No player shall be eligible to play unless fully registered.

3. **Competitive:** No refunds shall be granted to players once they have been assigned to a team roster.

**House League:** All refunds are subject to a \$40.00 admin fee. No refunds will be given after the second week of the season. Any refunds issued are done so by cheque.

### ***Medical Coverage and Medical Fitness***

1. Players must sign a statement (if a minor, a parent/guardian must sign instead) that they accept full responsibility for their own medical coverage.

2. The Club reserves the right to require a player to produce a certificate of medical fitness either prior to registration or at any time during the season of play.

3. The Club reserves the right to deny registration to any player who is shown to be medically unfit to play.

### ***Team Assignment & Priority***

1. A youth player shall play only for the team to which he/she has been assigned.

2. A youth player may not be transferred to another team other than by authority of the House League Coordinator and/or the Technical Staff.-

3. A youth player reaching the limiting age of the league in which he/she is registered on or after January first of the current year will be eligible to play in that league for the remainder of the season.

4. Players may not play for another Club, league, or team concurrently without the written consent of the Technical Staff, except for players on an outdoor House League and an outdoor All-Star team within the Club. Registered House League players cannot be registered on a Representative team. Registered Representative players cannot be registered on a House League team.

5. If a player has a conflict between a Representative / Select / All-Star game and a House League game, then the House League game takes precedence.

### ***Player's Equipment***

1. No player shall be permitted to play wearing footwear other than soft running shoes or soccer boots. Players of all age groups are permitted to wear soccer boots provided they conform with Law 4 of FIFA. For indoor games, indoor soccer shoes or running shoes with non-marking soles are the only permitted footwear.

2. All players must wear shin guards under their socks.

3. No player shall be permitted to play with a cast or with a metal brace.

4. Players are allowed to play with eyeglasses; however they do so at their own risk. The Club is not responsible for damages incurred to eyeglasses.

## **Article III – Team Officials (Head Coaches, Assistant Coaches, Managers and Trainers)**

### ***Responsibilities***

1. Head Coaches and Team Officials shall be registered on current forms.

2. Head Coaches are responsible:

A. To ensure that all players under his/her charge are properly registered.

B. For communications within the team from other authorities in the Club.

C. For the completion and return of all Club reports and documents (i.e. rating sheets) as shall from time to time be required.

3. Team Officials shall:

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A. Be responsible to ensure that all players and parent/guardians are aware of the Rules and Regulations of the Club.

B. Ensure that all players, parents/guardians, and spectators associated with the team, conduct themselves in a way that is consistent with the Constitution of the Club, these Rules and Regulations, the Laws of the Game, and the generally accepted norm of good sportsmanship.

C. Not play nor conceal from officials of the Club any ineligible player.

D. Not leave any youth player unattended at a field or gymnasium following a practice or game.

E. Ensure that all facilities are left in a clean and proper condition after use.

4. Team Officials (head coach, assistant coach, manager, trainer) must refrain from smoking, using or being under the influence of intoxicating substances while on the soccer field.

### ***Club's License Reimbursement Policy***

1. The Club will reimburse coaches for the OSA Community Senior course taken during their tenure as a coach within the club if they have been coaching within the Club for the previous year. Coaches who have taken their Senior course and have been coaching within the Club for less than 1 year can apply for reimbursement after they have coached within the Club for 1 year.

2. The Club will reimburse coaches who have successfully completed the OSA Pre B course.

A. \$200 – 6 months after the course completion date,

B. Another \$200 – 12 months after the course completion date.

provided that the coach continues to coach within the Club and is in good standing.

3. The Club will reimburse coaches who are successful in obtaining their OSA B License:

A. \$200 - 6 months after the course completion date,

B. Another \$200 - 12 months after the course completion date, and

C. A final \$200 - 18 months after the course completion date

provided that the coach continues to coach within the Club and is in good standing.

## **Article IV - Referees of Club Leagues and Tournaments**

### ***Responsibilities***

1. Referees must be registered with the Ontario Soccer Association (OSA).
2. Referees shall:
  - A. Ensure that they are present at the field or gymnasium at least 15 minutes prior to kick-off.
  - B. Be dressed in accordance to OSA regulations at all games.
  - C. Be paid in accordance with a scale of pay as established by the Board. Payments shall only be made to referees, following receipt of House League game sheets.
3. The Referee Scheduler shall be responsible for the scheduling of Referees.
4. It is the responsibility of Referees to contact the Referee Scheduler for his/her schedule.

### ***Game Authority***

1. The Referee's authority begins from the time he/she enters the playing area and until such time as he/she leaves the vicinity of the playing area. His/her authority shall extend to offences committed when the game is in progress or when the game is stopped. His/her decision on points of fact connected with the play of the game shall be final.
2. From the time a Referee assumes control he/she shall be responsible for the enforcement of field regulations.
3. In the event of serious injury to a player or spectator it is the responsibility of the Referee to stop, suspend or terminate the game as he/she sees fit.
4. The Referee will ensure that conditions of both field and weather for outdoor games and gymnasiums for indoor games are safe prior to the start of play.
5. The referee should upon noticing lightning suspend or terminate the match as per Article IX - Adverse Weather Conditions. The score and time left in the game should be reported on the game sheets. Games that do not start should also be reported as postponed on game sheets if available.
6. Red and Yellow cards issued during a game and any incidents reported by the referee must be reported on Club approved forms to the Clubhouse within 48 hours, who will pass them on to the Discipline Chairman.

## **Article V - Conveners of Club Leagues**

### ***Responsibilities***

1. Conveners are responsible for:
  - A. Liaising between individual coaches and the House League Coordinator.
  - B. Communicating important dates and reminders to coaches.
  - C. If necessary, monitoring field conditions as reported by coaches.
  - D. Communicating any problems to the House League Coordinator.

## **Article VI - Teams**

### ***Assignment of Players***

1. The Technical Staff and the House League Coordinator will carry out the selection of the House League teams. In the age groups where applicable, the player rating sheets are utilized in an attempt to balance the selected teams.
2. Sponsors may assign a player or a coach but not both a player and a coach to a team provided the assignment is made before the teams have been selected.

### ***Requests***

1. The Board of Directors has the authority to approve the following requests:
  - A. for players to play up one age group. The player's current ranking should be a factor in making the decision;
  - B. for players to play up more than one age group;
  - C. for players to play down an age group for medical or physical reasons only;and
  - D. for girls to play on a boys team.
2. Special requests to place players on specific teams for the following reasons:
  - A. Requests for playing with friends or other family members that are not siblings;
  - B. Requests that involve transportation sharing;



will be considered on a case to case basis if a request in writing is submitted indicating the reason.

Decisions of the Board of Directors with regards to these requests shall be final.

3. Requests for Micro's (Under 4, Under 5 and Under 6) and Mini's (Under 7 – 10) will be honoured provided the following criteria are met:

A. A maximum of 3 separate requests per team for a total of 6 players in Micro's and a maximum of 1 request for Mini's.

B. Each request must be a match between both registration forms.

### ***Reallocate and Realignment***

1. The Club reserves the right to reallocate and realign teams.

### ***Games Outside District***

1. All Club teams must have a duly completed Application to Travel Form authorized by the Peel Halton Soccer Association before entering and playing tournaments and exhibition games outside Peel Halton District.

### **Article VII – Externally Administered Leagues**

1. External leagues shall be accountable to the Club for the correct use of Club facilities.

2. All leagues using facilities mandated to the Club must make available a listing of all Executives of the league with the Club.

3. The Club reserves the right to refuse any external league the use of its facilities for any reason.

### **Article VIII – Internally Administered (House) Leagues**

#### ***Organization and Administration***

1. House Leagues shall be organized as mixed (boys and girls) for outdoor U4 and U5 divisions and all indoor divisions, and either all boys or all girls for all other outdoor divisions unless the Board decides otherwise.

2. The House League Coordinator, through his/her Conveners, shall be directly responsible for the administration of any House League.

### ***Competitive and Non-competitive Divisions***

1. The Board shall decide each year, which leagues shall be competitive and which shall be noncompetitive.

Normally all U4 - U10 divisions are non-competitive.

2. For House Leagues designated non-competitive no statistics shall be published. Coaches in U7 – U10 non-competitive divisions will however, communicate game scores to the Conveners (see rule 3 below).

3. Both coaches are responsible for communicating to the Convener with the result of a game within 24 hours of the completion of that game. Failure of one coach to report the score will result in the other coach's report to stand. If both coaches fail to report the score, then the game will be recorded as cancelled and cannot be rescheduled. As a result, no points or goals will be awarded to either team. If a discrepancy exists between the two coach's reports and the referee's report, then the score as recorded by the referee in the game report will stand.

### ***Competitive Division Standings***

1. Ties in the standings at the end of the season for first and/or second place are broken by the following formula:

A. Regular season record between the 2 teams

B. Goals against

C. The winner of a special tie-breaker game, to be scheduled by the House League Coordinator after the end of the season. Format will be the same as per the League Cup Game section in Article X – Games of Outdoor House Leagues and Club Tournaments.

Ties for first and/or second place must be broken so that the winner of the division champion and/or runner-up awards can be determined. If more than 2 teams are tied for first and/or second place, then criteria B (Goals against) will be applied. Criteria B (Goals against) will be applied in an attempt to break ties for other positions that may occur. If still tied, the standings will be left as tied.

### ***Competitive Division Tournaments***

1. The use of a League Cup tournament shall be decided annually by the Board. Further the Board is empowered to permit such a tournament for some age groups and not for others.

2. League Cup tournaments take on two different forms:

i. The Round-Robin Format

This format is typically used for weekend or one day tournaments. This format guarantees that each team will play a certain number of games.

a) Teams in the league are divided into divisions of equal numbers of teams. Four divisions is best if the numbers warrant, but any even number will do. The placement of teams in these divisions must be done by random draw.

b) Each team plays the other teams in the same division once. The scores are recorded and standings kept as in Competitive Division Standings above. No overtime or other tie breakers are used during round-robin games, as ties are counted in the standings. Any ties in the standings are broken using Competitive Division Standings above.

c) The winners of each division, or possibly the top 2, 4 or 8 point getting teams across all divisions now enter a single knockout competition.

ii. The Single Knockout Format

This format is typically used for a tournament that can be played over several weeks. It is also used in round robin tournaments to determine a champion from the winners of the round-robin games.

a) Teams in a league are paired up in the case of a League Cup. Pairings must be determined by random draw.

b) In the case of a round robin tournament, the pairings are determined from the results of the round robin games.

c) The paired teams now play each other in one game. The loser of this game is eliminated from the tournament (unless a wild card is needed - see below) and the winner advances to the next round. A winner must be determined for each game. The rules for deciding games, which are tied at the end of regulation time, are documented in Article X – Games of Outdoor House Leagues and Club Tournaments in the League Cup Games section.

d) Rounds are played until 2 teams are left. The winner of the final game is the winner of the tournament.

## **Article IX – Adverse Weather Conditions**

### ***Lightning***

1. This policy is to be followed for all Club activities, including but not limited to practice sessions, scrimmages and games. This policy is to be enforced by club officials, coaches and referees without exception.

If lightning is observed and the interval between the lightning and the accompanying thunder is less than 30 seconds, all soccer activity must be stopped immediately, fields must be cleared and all participants should be advised to find a safe place (such as a car or building) to wait.

Soccer activity shall not resume for a minimum of 10 minutes following the last lightning thunder interval less than 30 seconds.

## **Article X - Games of Outdoor House Leagues and Club Tournaments**

### ***General***

1. The Club shall follow the Laws of the Game as established and recognized by FIFA except as shall be ordered and allowed by the OSA or overridden by the rules below.

2. The duration of halves and the size of the ball to be used in House League games shall be according to the following table:

<b>AGE DIVISION</b>	<b>HALF</b>	<b>GAME DURATION</b>	<b>BALL</b>
Under 4 - 6	Straight Game	30 minutes	3
Under 7 – 8	30 minutes	60 minutes	4
Under 9 - 12	35 minutes	70 minutes	4
Under 13 - 14	40 minutes	80 minutes	5
Under 15 - Senior	45 minutes	90 minutes	5

### ***Players, Team Officials & Spectators***

1. All spectators for teams U8 up to Senior from both teams shall remain on the opposite side of the field from the player's technical area.

2. For teams in age groups Under 8 to Senior all substitutes, coaches and assistant coaches must remain in the technical area (3 meters on the side of and behind the bench). In the case where there is no bench both coaches are required to decide on the side of the field to be used and must remain on that side for the duration of the game.

3. No coaches, parents, spectators or other players are to stand behind the goal line between the touch lines.

### ***No Referee***

1. In the absence of a Referee the Coaches of the respective teams shall agree and appoint a Referee for the game. If no agreement can be reached then the home team shall appoint the Referee in the first half and the away team shall appoint the Referee in the second half. All such appointed Referees shall have the full power of any Referee appointed by the Club.

### ***House League Coaches***

1. The presence of any ineligible players, coaches or other members must be reported by a participating House League Coach to the Referee who will make note of the complaint in the game report.

2. For U4, U5, U6 and U7 league games, only one coach from each team is allowed on the field to direct their players.

3. Coaches on the field refereeing Under 7 games shall empower another coach or parent with the substitution decisions. All other coaches and parents must remain on the sidelines. The Coaches shall perform a coin toss before the opening kick-off to decide who is the referee for each half. The Coach that wins the coin toss shall be the referee for the first half. The Coach that loses the coin toss shall be the referee the second half.

4. Head Coaches shall ensure that all house league players who are present and dressed play an equal amount of time in all league and cup matches.

5. Coaches may not bench a player for not attending practices or for being late for games or practices.

6. All House League Head Coaches shall submit a fully completed and signed game sheet to the referee before the game begins. Failure to comply with this rule shall result in disciplinary action.

7. All House League Head Coaches of teams at U11 and older are expected to have their net and corner flags in place prior to the kick-off. Failure to comply will be reported by the referee and could result in disciplinary action.

8. In a House League age division, an individual cannot be a Head Coach for more than one team within the same division of the same gender age group.

***Players on the Field***

1. For the U4, U5 and U6 divisions each team may not play more than 4 players including the goalkeeper at a time. For the U7, U8, U9 and U10 divisions each team may not play more than 7 players including the goalkeeper at a time. For all other divisions, each team may not play more than 11 players including the goalkeeper at a time.

2. No games shall be started or continued unless both teams can field at least 7 players for U11 and older, and four players for U10 and under. Any team failing to field the required number of players within 15 minutes of the scheduled game start time shall forfeit the game to its opponent by a score of 1-0. A friendly game can then be played until the next scheduled game is due to start.

3. No youth team shall be permitted to field more players than the opposing team. The coach of the team with the fewest players must play all of his players who are present, until the limits as outlined in Players on the Field item 1 above are met.

If any more players arrive for the team with the fewer players after the game has started, the coach must put those players on the field at the next available opportunity as outlined in Player Substitutions below. At that time, the opposing coach may send out an equal number of players. If a player on the team with fewer players is injured and cannot continue playing, the opposing coach is not obligated to take a player off to match numbers again. That team will continue to play with same number of players on the field as it was playing before the injury occurred.

***Player Substitutions***

1. In Under 11 & Up, there is no limit to the number of substitutions to be made during the game, but substitutions can only be made with the referee's permission:

A. After a goal has been scored.

B. At any goal kick.

C. On your own team's throw in. The opposing team may substitute at the same time, based on the referee's discretion.

D. At the beginning of the second half or the first and second half of overtime.

E. When a player is injured.

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2. Goalkeepers can change places with any player at any stoppage in play, provided the referee is informed.
3. No substitutions will be allowed for a player ordered from the field by the referee.
4. In Under 8, Under 9, and Under 10, substitutions are allowed at any stoppage of play. The referee must be notified and give permission before substitutions are allowed.
5. The exception is substitutions shall be allowed on the "fly" for Under 7 year olds. For Under 7 year olds and below, a kick-in (no throw ins) is awarded when the whole of the ball has crossed the sideline.

### ***Game Completion***

1. The Club, through the Convener, has the authority to order a game played to its completion.
2. The game will be replayed in full if the second half has not started.

### ***Game Cancellation***

1. Games may be cancelled only by:
  - A. Order of the House League Coordinator
  - B. Order of a Director
  - C. Order of an official of the City of Mississauga
  - D. The Referee
  - E. Mutual consent of the two coaches, ONLY in divisions where the games are not formally refereed.
  - F. Order of a member of the Technical Staff
2. The Referee may cancel or abandon a game if in his/her opinion:
  - A. Conditions of play are unsafe
  - B. Damage is likely to occur to facilities
  - C. A serious injury has occurred resulting in a player or spectator's need for medical assistance

D. Disruptive conduct on the part of players, coaches, managers or spectators has made the continuation of the game difficult.

3. Coaches do not have authority to alter playing schedules or unilaterally withdraw from league or cup games. Doing so will result in automatic forfeiture, with the result posted as in rule 4 below.

4. Any house league team that postpones, advances, cancels or abandons in full or part any league or cup game shall forfeit the game to the opposing team by a score of 1-0 and is further subject to disciplinary action.

### ***League Cup Games***

1. If a League Cup game in a single knockout format ends regulation time in a draw, then the draw shall be broken by penalty kicks.

A. Five penalty kicks shall be taken by each team alternately

B. If still drawn then alternate kicks shall be taken until the draw is broken

C. No player shall kick a second time until all eligible players of his/her team have kicked

D. Only players on the field at the end of the overtime period shall be eligible to take the penalty kicks

### **Article XI - Games of Indoor House Leagues**

1. Indoor house leagues of the Club will follow Futsal rules as set forth by the Club.

### **Article XII - Fields/Gymnasiums**

#### ***The Club's Rights***

1. The Club reserves the right to exercise discipline over users of any field or gymnasium for which the Club holds a permit during the hours for which the permit is effective.

2. Use of a Lighted Major Pitch (LMP) or any other field or gymnasium mandated to the Club may be denied to any outside organization at any time for any reason.

3. The Club reserves the right to stipulate the conditions of use to any organization or team using any field or gymnasium mandated to the Club.



4. The Club reserves the right to close any field or gymnasium including any LMP at any time even if written consent has been given for its use. Failure to give adequate notice shall not be reason to alter the application of this rule.

***Club Members' Responsibilities***

1. Any damage to a field, gymnasium or dressing rooms must be reported immediately to the Convener. Failure to do so may constitute an offence.

2. No Club Member shall have direct contact with the City of Mississauga Recreation and Parks Department. Any request for facilities or alteration of arrangements for fields shall be done by the Club's Business Manager .

3. It is the responsibility of any user to check with the Club's Operations Staff to determine if a field (including LMPs) or gymnasium has been placed out of service.

4. Any person or persons who use any field or gymnasium mandated to the Club in violation of these regulations and whose use of a field or gymnasium caused damage such that the City of Mississauga holds the Club financially responsible for the cost of repair, shall in turn be held responsible by the Club for whatever damages it sustains.

***Field and Gymnasium Regulations***

1. Enforcement of field/gymnasium regulations shall be as follows:

A. Referees shall be responsible for the closing of fields/gymnasiums prior to a game.

B. The Convener shall have authority to close any field/gymnasium at any time.

C. Coaches and managers shall have responsibility to not use any field or gymnasium for a practice if the use is likely to result in damage to the facility.

2. A scheduled or rescheduled House League game takes precedence over any other permitted uses.

Rescheduled House League games take precedence over any Club team practice or exhibition game.

***Lighted Major Pitches***

1. Lighted Major Pitches (LMP) are not to be used for practices.

2. Permission to use a LMP by any outside group or organization must be obtained only from the Club's Business Manager. No such organization or group may use an LMP without written permission from the Club.

## **Article XIII - Discipline, Protest, Hearings and Appeals**

### ***Discipline***

1. Discipline will be administered: by the Discipline by Review (DBR) process under OSA rules unless the offense requires Discipline by Hearing (DBH) or a Hearing is ordered by the Discipline Chairman.

See OSA Discipline Policies 7.0 and 8.0

2. Red and Yellow cards issued during a game must be reported on Club approved forms by the Referee assigned to the game to the Clubhouse within 48 hours, who will pass the report on to the Discipline Chairman. Discipline will be administered as follows:

i) Receiving a red card or two yellow cards in one game, or three yellow cards in one season will result in an automatic one game suspension.

ii) Receiving a second red card or the accumulation of five yellow cards in one season, will result in an automatic further two game suspension.

iii) Receiving three red cards or accumulating six yellow cards in one season, will result in a disciplinary hearing.

All automatic suspensions are to be served in the game or games immediately following the game in which the red card or accumulation of red or yellow cards is reached.

Additional penalties per Ontario Soccer Association ("OSA") Standard Penalties for Misconduct ,

Discipline Policy 9.0 will be applied as required.

3. All other incidents of misconduct by coaches, players or spectators must be reported to the Referee after the game has completed, so that it may be included in the Referee's report of the game. The complaint must also be made in writing to the Discipline Chairman within 48 hours of the incident occurring (except weekends and statutory holidays). The Discipline Chairman will then decide if any further disciplinary action is required. The Discipline Chairman will not make any ruling until both the Referee's report and the written complaint are received.

4. All incidents involving allegations of Referee assault or Referee Misconduct will be immediately forwarded to Peel Halton Soccer Association ("PHSA").

5. Any Registrant alleged to have assaulted a Referee shall be immediately suspended from the Club and from All Soccer Activities until the allegations have been resolved by PHSA.

## Protests

### 1. Protests of games will be administered as follows:

A. Any objection to the presence of ineligible players, coaches, members or non-members can be used as the basis to protest the outcome of a game.

Any protest involving the alleged misinterpretation by a Referee or other game official of the Laws of the Game as set out in these Rules and Regulations will NOT be entertained by the Club.

B. Protests must be made to the Referee after the game has completed, so that the complaint may be included in the Referee's report of the game. Protests must then be made in writing to the Discipline Chairman within forty-eight hours of the scheduled game time (except weekends statutory holidays) of the game protested. A written account must be signed by the Coach of the team protesting. The Discipline Chairman will then rule on the matter. The Discipline Chairman will not make any ruling until both the Referee's report and the written complaint are received.

C. Accompanying the request must be a certified cheque payable to the club or cash in the amount of \$50.00, which will be fully refunded if the Discipline Chairman decides in the appellant's favor.

## ***Club Authority***

1. Any team that utilizes an ineligible player will forfeit the relevant game.

## ***Hearings***

1. Discipline Hearings are held in accordance with OSA Discipline Policy 8.0 under the following circumstances:

A. The reported misconduct requires Discipline by Hearing under OSA rules or The Discipline Chairman, decides to hold a hearing on a matter of protest or discipline.

B. A registrant, reported for misconduct, requests to be dealt with under DBH rather than have the case disposed of under DBR. The request for a hearing must be made in writing to the Secretary within 5 days (except weekends and statutory holidays) of the occurrence of the original incident.

2. An appeal of a decision made on a matter of administration by a Director or other member of the club must be heard in a hearing. The request for a hearing must be made in writing to the Secretary within 5 days (except weekends and statutory holidays) of the decision being appealed. Hearings shall be conducted in the following manner:

A. The Secretary shall establish a committee of three neutral members of the Board of Directors to hear the matter, and shall be responsible for all arrangements for the hearing, and the publishing of the findings of the hearing.

B. Presence at the hearing by all parties involved is mandatory. Failure of the Appellant to appear will result in loss of the Appeal.

C. Any parties directly involved in a hearing may be accompanied by witnesses.

D. All findings of the committee must be published and distributed to all parties directly involved in the hearing within five days (except weekends and statutory holidays) of the completion of the hearing. Appeal to PHSA information will be included with the decision.

### ***Appeals***

1. The decision of any hearing may only be appealed to the Peel Halton Soccer Association.

**Discipline decisions rendered under the DBR process may not be appealed.**

## **Article XIV – Representative, Select and All-Star Players and Teams**

These are rules that are in addition to Rules in previous articles.

### ***Players***

1. Representative, Select and All-Star players shall also be registered (complete with photograph) on the appropriate competitive registration form of the Ontario Soccer Association (hereinafter referred to as the OSA).

### ***Team Officials***

1. A Carded Official (Coach, Assistant Coach, Manager or Trainer with an RDS number) with the North Mississauga Soccer Club (“NMSC”) cannot be a Carded Official with another Club for the same season without the permission of the NMSC Board of Directors.

2. All-Star Coaches are only permitted to organize practices and exhibition games on Fridays, Saturdays and Sundays.

### ***Teams***

1. Club Residency Rule:

## North Mississauga Soccer Club - Rules and Regulations

A. U11 – U12 Representative teams cannot carry more than 5 out of North Mississauga area players on their team roster at any time.

B. U13 – U18 Representative teams must carry at least a minimum of 50% North Mississauga area players.

North Mississauga area players are defined as either:

A. Players living in the Club's area of operation as defined in the Constitution Article V – Area of Operation as the area bounded by the City limits to the North; by Hurontario Street to the East; by Eglinton Avenue to the South; and by City Limits to the West, or

B. Players who have been registered in the Club for 3 consecutive outdoor seasons.

The exception is that Ontario Youth Soccer League teams will use the Ontario Soccer Association's Player Registration Rule, which stipulates that "Each Club shall register on each of its youth level teams no less than nine players who reside with the District (Peel-Halton) which the Club is affiliated."

2. All Representative (competitive) teams will be named Panthers.
3. Representative, Select and All-Star teams must obtain Club permission to play in Club approved Indoor Soccer Leagues or Futsal Leagues.
4. Representative teams must obtain Club permission before entering a tournament outside the province of Ontario. Select and All-Star teams are only allowed to play in tournaments in Ontario.
5. All Representative, Select and All-Star teams representing the North Mississauga Soccer Club must wear the uniforms supplied by the Club.

## **Article XV - Coach and Team Official Selection Process**

### ***Representative Team Coach Selection Process***

All individuals wishing to be selected as a Representative Coach must apply on a club approved application form and meet the deadline as approved by the club and posted on the North Mississauga Soccer Club's website. Only properly completed and dated applications will be considered.

Each applicant may be required to attend a minimum of one interview to include a minimum of two members of the Selection Committee. The Selection Committee will be appointed by the Board of Directors.

The Selection Committee has the discretionary power to establish the terms of reference for selection of a Representative Coach. A personal interview may be included in these terms and a technical session may, at the discretion of the Committee be required. The candidate will be given advanced notice of the topic for the technical session where demonstration of coaching ability will be assessed.

The Selection Committee need not select a coach from the list of applicants and, at their discretion, may seek alternate candidates.

All candidates will be notified of the outcome of their application after the Selection Committee has presented their recommendations to the Board of Directors for approval.

All coaches applying for a Representative Team must have attained a minimum Community Level Senior 111 Certificate. All Rep team coaches must apply on an annual basis. The Club may offer a 2-year coaching term to a coach prior to the closing date for rep team coaches' applications. This term is not guaranteed; it is subject to an ongoing review and may be revoked at the discretion of the Club.

#### ***Select/All Star Tem Team Coach/Team Administrator Positions***

The above process as outlined for the selection of Representative Coaches will apply to the selection of Select and All Star Coaches with the exception of coaching certifications levels. Coaching certifications levels will be determined by the club.

#### ***Appointment of Assistant Coach, Team Manager and other Team Officials***

The head coach of each team will be responsible for the naming of his/her team officials.

The official placement cannot be confirmed until first deemed acceptable by the Club.

#### ***Non-appointment or Revocation of Coaching/Team Administrator positions***

At times, the Non-appointment or Revocation of Coaching/Team Administrator positions may be deemed necessary. If cause arises to terminate a Coaching/Team Administrator position with the Club or a change is warranted that is deemed to be in the best interest of the Club or Team, the Board will discuss the circumstances with the coach/team administrator involved. However, the Board has the sole and absolute discretion to revoke or not renew any volunteer appointment.

In accordance with the Constitution, any such appointment, non-appointment, reappointment or revocation of an appointment may not be appealed, except where these Rules & Regulations have not been followed.

## **Article XVI - Fund Raising Activities**

1. No team shall raise funds for its own use without prior written consent of the Club's Business Manager.
2. Any house league or all-star team raising funds for its own use will submit a full accounting of money raised and spent and will turn over any surplus funds to the Club's Business Manager within two weeks after the last game played by that team.
3. Any representative or select team raising funds for its own use will submit a full accounting of money raised and spent to the Club's Business Manager within two weeks after the last game is played by that team. Any surplus must be held in a bank account in the team's name and may be used in future by that team. When the team disbands; any surplus funds must be turned over to the Club's Business Manager immediately.
4. Head Coaches are required to submit to the club a full accounting of any money raised by the team for its own use within 2 weeks of the completion of that teams last game or tournament.

Failure to do so will result in disciplinary action taken against the coach and/or manager as outlined in Article XIII – Discipline, Protest, Hearings and Appeals.

5. Head Coaches are responsible for the team's participation in any Club fund raising activities.
6. Head Coaches are responsible for the team's participation in any work projects the Club may from time to time undertake.

## **Article XVII – Zero Tolerance for Abusive Conduct**

An objective in the North Mississauga Soccer Club's Constitution is "to develop, encourage and promote community spirit, sportsmanship and good fellowship among all Members." In order to endorse this objective and demonstrate support for our referees, the following policy is in place and will be enforced as required.

### ***Policy***

This policy applies to all non-playing attendees at North Mississauga Soccer Club ("NMSC") indoor and outdoor games.

Any coach found guilty after a hearing by the NMSC Discipline Committee of harassment or abusive conduct during a NMSC game will be notified of the assessed penalty as per OSA Standard Penalties for Misconduct.

Any parent, guardian, or spectator found guilty after a hearing by the NMSC Discipline Committee to be guilty of harassment or abusive conduct during a NMSC game will be notified in writing of the assessed penalty. Failure to attend a hearing after proper notification will result in automatic assessment of the penalty.

**1.0 1st Conviction:**

A 1st offence will result in the following penalties:

- 1) the parent, guardian or spectator will not be allowed to attend the next 1 to 3 games depending upon the seriousness of the offence,
- 2) the team is deducted 3 points from the league standings, and
- 3) in extreme cases, as determined by the Discipline Committee, the de-registration of all playing members of the immediate family in question may be invoked after the 1st offence.

**2.0 2nd Conviction – Same parent, guardian or spectator:**

A 2nd conviction, during the same season will result in:

- 1) all playing members of the immediate family in question being de-registered from the NMSC.
- 2) neighbouring soccer clubs will be advised of the de-registration.
- 3) the team is deducted 6 points from the league standings,
- 4) the team is automatically eliminated from any Playoff / League Cup competition, and
- 5) the team is warned that upon a 3rd offence the team could be disbanded.

**3.0 2nd Conviction – A different parent, guardian or spectator:**

A 2nd offence for the same team but a different parent, guardian or spectator will result in the following penalties:

- 1) the parent, guardian or spectator will not be allowed to attend the next 1 to 3 games depending upon the seriousness of the offence,
- 2) the team is deducted 6 points from the league standings,
- 3) the team is automatically eliminated from any Playoff / League Cup competition, and
- 4) the team is warned that upon a 3rd offence the team could be disbanded.



#### **4.0 3rd Conviction – Same team:**

A 3rd offence for the same team will result in the following penalties:

- 1) the team may be disbanded, and
- 2) the possibility of placing the players on all remaining teams will be considered only if there are spaces available.

#### ***Policy Procedures***

##### **1.0 1st Incident of Harassment or Abuse:**

**1.1 Game is Stopped:** When a referee or game official feels that they are being harassed or abused, as per the scope of this policy, by either a coach or spectator, the referee will suspend the playing of the game to deal with the situation. If the abuse is physical, the referee or game official will inform the coaches that the game has been abandoned and then proceed with step 2.0.

**1.2 Referee to Advise Coaches:** The referee will then verbally advise both coaches that the game has been stopped due to the harassment or abuse and inform both coaches as to the source of the abuse.

**1.3 Source is a Coach:** If the source is one of the coaches, the referee may dismiss the coach for offensive, insulting or abusive language or may warn the coach and advise that the next occurrence of a similar nature will result in an abandonment of the game. A report must be sent to the NMSC Discipline Committee for review.

**1.4 Source is a Spectator:** If the source is a spectator, the appropriate coach will provide the referee with the name of the spectator. The coach must advise the spectator that the next occurrence of a similar nature will result in an abandonment of the game and a report to the NMSC Discipline

Committee will be sent in for review. If the spectator is not associated with either team, both coaches are asked to speak to the spectator and ask the individual to leave.

**1.5 Restart the Game:** Once the prescribed action in steps 1.1 through 1.4 has been completed, the game will restart as per the Laws of the Game.

**1.6 Referee's Duty to Inform:** If the game continues without any further incident, the referee or game official will inform their referee scheduler that the game was temporarily suspended due to abuse towards a game official. Further, a note should be made on the game sheet.

##### **2.0 Harassment Continues or Physical Abuse:**

**2.1 Game Abandonment:** If the harassment continues or there is physical abuse, the referee will stop the game and advise the coaches that the game has been abandoned. Further a Special Incident Report will be forwarded to the NMSC Discipline Committee. The referee must clearly indicate on the game sheet that the game was abandoned due to harassment or abusive conduct.

**2.2 Referee's Duty to Inform:** The referee must contact either their referee scheduler or the head referee to verbally report the incident within 24 hours.

**2.3 Special Incident Report:** A Special Incident Report, with the assistance of the referee scheduler or head referee, must then be forwarded to the head of the Discipline Committee within 72 hours.

**2.4 NMSC Discipline Committee:** The NMSC Discipline Committee will then review and deal with the report as per their guidelines.

**2.5 Physical Abuse:** Any incidents of physical contact with the referee must be reported on a Referee Assault Form and sent to the Peel Halton Soccer Association (P.H.S.A.) with copies to the NMSC Discipline Committee.

**2.6 Status of Game:** If the game was abandoned due to the conduct of a spectator not associated with either team, the House League Coordinator or Technical Staff will determine the status of the game.

## **Article XVIII - Staff Appointments**

- 1) All full time, part time and contract staff positions must have job descriptions approved by the Board of Directors before the hiring process begins.
- 2) All such positions shall be fairly advertised, at a minimum on the Club website, and hiring will be done by a Hiring Committee struck by the Board of Directors.
- 3) All full time, part time and contract staff positions will have contracts approved by the Board of Directors.
- 4) All such staff will have annual performance reviews conducted by a subcommittee of the Board of Directors appointed by the Board of Directors.
- 5) Any performance issues will be communicated in writing and a performance improvement plan will be initiated prior to any consideration of dismissal. Just cause must be shown for any dismissal and approval of the Board of Directors is required.
- 6) A full time staff member may not sit as a director of any member Club or League.

- 7) Temporary/Occasional staff are exempt from the above rules and may be hired at the discretion of the Board of Directors.

## **Article XIX - Scholarships**

The Club will offer a Scholarship Award to a Male and Female Club member who has contributed to the success of the Club's soccer programs.

The purpose of the Awards is to invest in the youth of our community and in the development of the whole player.

Two Scholarships of \$1,500 each will be awarded annually to one male and one female Club member prior to entering a post secondary institution (Community College, University, or CEGEP in Canada or elsewhere for the first time)

The Scholarship is open to any Club member in good standing entering the first year of a post secondary institution.

Individuals already attending a post secondary institution are not eligible.

Applicants will have:

- A. Contributed to the success of the Club's programs.
- B. Participated in the Club's programs at any level or in any area for a minimum of three consecutive years and is currently an active participant.
- C. Demonstrated leadership and volunteer participation in community activities in either soccer or other activities.
- D. Demonstrated the principles of Fair Play throughout their participation

Applicants may be nominated by their team or by two members in good standing in the club.

A selection committee shall receive applications by the APRIL 30<sup>th</sup> of EACH YEAR.

Successful candidates will be informed by JULY 30<sup>TH</sup> of EACH YEAR

Cheques will be payable to the institution.

No candidate may receive more than one scholarship from the club.

Names of award winners will be displayed at the club.

Finalists may be required to provide a short presentation to the selection committee.